

## December 2021 Onsite Recruitment and Workshop Sessions

In-person recruitment events are located at the Lombard Workforce Connection Center, 351 E. Roosevelt Road, Lombard, Illinois, 60148. Please call ahead to make an appointment for one-on-one assistance and/or to reserve a spot at the hiring events, (630-576-4661) or email [amacdonald@goodwillchicago.com](mailto:amacdonald@goodwillchicago.com). **All events are subject to change.**

### WCC is closed on 12/23 and 12/24

### Wednesday, December 1<sup>st</sup>, 10am-12pm, Virtual Hiring Event, Appointment only

**SMS Assist is hiring Field Service Specialist:** The Field Service Specialist provides management and oversight within their designated geographic zone. They build strong relationships, facilitate communications in the field between all key stakeholders, maintain Quality Control of Service Vendor performance and resolve problems within the zone. **Client Relationship Manager I:** The Client Relationship Manager is responsible for driving profitable business results and operational excellence by creating and developing strong, sustainable business relationships with their clients. Operates with some guidance. **Vendor Relationship Representative – II:** The Vendor Relationship Representative II supports the department by facilitating, developing and contributing to effective relationships with suppliers and vendors. **Exterior Services Team Lead:** Responsible for ensuring effective and quality team performance and delivering a service that meets or exceeds customer expectations. They may have a varied scope in terms of team size or complexity of clients/vendors/product type. They are a key interface to the client in the event of dispute or escalation and competent on the use of SMS Assist technology platforms. To attend the event, apply at <https://smsassist.com/jobs/> after applying online, send an email to [amacdonald@goodwillchicago.com](mailto:amacdonald@goodwillchicago.com) letting Anna know the position you applied for and attach your resume, a zoom link with interview time will be provided

### Wednesday, December 1<sup>st</sup> and 15<sup>th</sup>, In Person Hiring Event, Hopewell

**Transportation is seeking drivers: no CDL required/paid training, must be over 21 years old, have a valid driver's license and safe driving record, and able to pass a background check and drug test.**

**Monday, December 6<sup>th</sup>, 10am-12pm Virtual Hiring Event, SIRVA** located in Oakbrook is seeking <https://www.sirva.com/company/careers> **Must apply first, then email Resume and application for Zoom Link** Project Leader (also open to being virtual), Digital Paid Media Manager (also open to being virtual), Move Management Consultant (also open to being virtual), Insurance Risk Management Analyst, Global Payroll Specialist Temp (also open to being virtual), Relocation Consultant II (also

open to being virtual), Director, Global Account Management (also open to being virtual), Freight Forwarder (also open to being virtual), Global Assignment Consultant (also open to being virtual), Global Assignment Consultant III (also open to being virtual), Relocation Associate (also open to being virtual), International Payroll Specialist (also open to being virtual), Operations Manager, International Moving, Senior Tax Accountant, Relocation Tax Specialist (also open to being virtual), International Pricing Agent, Commercial Account Project Manager (also open to being virtual)

**Tuesday, December 7<sup>th</sup>, In Person Hiring Event, Suncrest Hospice** Suncrest positions are available in DuPage, Will, Kane, Lake, Cook and McHenry. Positions include: Hospice RN Case Managers (no on call), Hospice RN 7 on 7 off, Hospice LPN's, Hospice CNA's, Social Workers and Chaplains

**(Every Tuesday for month of December), 9am-11am Virtual Hiring Event, Guardian Security Services Hiring part time and full-time officers:** Burr Ridge/Oakbrook Residential Starting up to \$16/ hr. Utility Officer: Western Suburbs-Oakbrook, Burr Ridge, Romeoville, Naperville areas starting up to \$16/hr. Armed Security Officer near westside starting up to \$16.25-\$18.50. Security Officer- luxury high rise residential starting up to \$17/hr. Security Officer- logistics starting up to \$15/hr. All positions require PERC Card or willing to apply for one

**Wednesday, December 15<sup>th</sup>, 3pm-5pm, In person Hiring Event: FedEx Romeoville and Carol Stream** locations will be recruiting for full time or part time package handlers, multiple shift times available, starting wages depend on location.

## **WORKSHOPS**

**Addison Library, Thursday, December 2, 10am-12pm:** Working remotely is on the rise. In today's virtual world, there are numerous places online to search for your next career opportunity. With so many options available, which employment search engines should you consider using? What should you know before you start? What role does social media play in the job hunt? This program will help you answer these questions. <https://addisonlibrary.libcal.com/event/8330124>

**Indian Prairie Library, Tuesday, December 7<sup>th</sup>, 10am-12pm** Find out about dos and don'ts of how to prepare for an online interview. <https://ippl.libcal.com/event/8502637>

**Poplar Creek Library, Thursday, December 9<sup>th</sup>, 10am-12pm:** Are you thinking about changing jobs in the new year, or starting a search after an extended absence from the workforce? Come and learn how to conduct a job search, write a resume to highlight transferable skills and accomplishments, fill in gaps, and get ready for the dreaded interview. <https://poplarcreeklibrary.evanced.info/signup/calendar?df=calendar&ag=3>